

CHECKLIST-LOW COST HOUSING AND ALL OTHER BRIDGING

	Documents	In File For	Rec By	Varified By
	Low Cost Housing	Other Bridging Finance		
REQUIREMENTS FOR APPROVAL OF LOAN				
Application Form				
Awarded Tender				
Written confirmation by Department that no other cession are registered				
Supporting documents-privates, Companies, close corporation, etc				
Customer Profile (ITC)				
Agreement relating to subsidizing of project between department and beneficiary		N/A		
Other relevant agreements	N/A			
Approval of individual subsidies for houses signed by government		N/A		
NHBRC Certificate				
Construction Schedule				
Appointment of professional agency				
Tax Clearance Certificate				
Cash Flow Projections for Project				
Financial Statements				
Other				
SUBMITTED BY REGIONAL MANAGER: FOR IMPLEMENTATION				
REQUIREMENTS FOR DISBURSEMENT OF LOAN				
Approval of loan				
Surveyor general layout plans for project		N/A		
Conveyancer's certificate confirming registration i.f.o. beneficiaries		N/A		
Information sheet for loan agreement				
Receipt for payment of admin fees				
Undertaking by professional agency+Blank Copies of progress report-Annexure A and Summary annexure B		N/A		
Memorandum of Cession agreement Developer+FDC registered by government				
Credit order instruction form 101 completed and stamped by department				
Loan agreement FDC+Client				
Equipment for a disbursement signed by Contractor+consultant reflecting particular Milestone and site numbers supported by Quotations from suppliers		N/A		
Other				